



Watercolor Artists Of Sacramento Horizons

WASH BOARD MEETING MINUTES

November 12, 2018

11:30 AM

In SFAC Gallery 3

The meeting was called to order at 11:30 AM by Gail Jones, Co-President.

Attendance

Present:

Gail Jones, Co-President
Jo Kopp, Co-President
Thomas Adams, Newsletter Chair
Ralph Wilson, Program Committee Chair
Trina Drotar, Show Committee Chair
Arleen Schaller, Membership Chair
Pam Lowney, Treasurer
Kari Bauer, Workshop Co-Chair
Rebecca Jagers, SFAC Liaison
Sue Davis, Workshop Co-Chair
Sandra Mele, Scholarship Chair
Nancy Wedick, 2019 SFAC Liaison
Ed Bostley, 2019 Treasurer
Sally Bostley, Member
Helen Lewis, Secretary

Absent:

Diane Tharp, Program Committee Member

Minutes

The minutes of the October meeting were recorded and prepared by Thomas Adams in the absence of Helen Lewis. Pamela Lowney moved to accept the minutes as presented; seconded by Arleen Schaller. Gail called a vote and the motion was unanimously carried.

Treasurer's Report

There were three items discussed:

1. Monthly Report

Pamela Lowney presented the current finances of WASH specifically for the month of October. The report was accepted as submitted.

2. Change in the WASH Account

Since Pamela Lowney tendered her resignation as Treasurer effective December 31, 2018 and this being the last regular meeting of the Board for 2018, the need to transfer her responsibilities to the in-coming Treasurer, Ed Bostley was necessary.

Gail Jones read the proposed statement with regards to the transfer of Treasurer's responsibilities for review and approval as follows:

“With the completion of the current treasurer’s position effective December 31, 2018, it is required that Treasurer Pamela Lowney’s signature be removed from the WASH accounts held at the Chase Bank.

With the election of Edward Bostley to assume the responsibilities as treasurer effective January 1, 2019, it is required that his signature be added to the WASH accounts held at the Chase Bank.”

Ralph Wilson moved to approve the changes to the WASH accounts held at Chase Bank as described in the aforementioned statement. The motion was seconded by Helen Lewis. The motion was unanimously carried.

3. Proposed 2019 Budget

Gail prepared and presented a draft budget for 2019. She said her projections were based from the income and expenditures in 2018. She thinks that this will provide a starting point for planning the 2019 budget.

Liaison Report

Rebecca Jagers summarized the highlights of the SFAC meeting of October 2018:

1. A proposed 2019 budget was presented. Currently, a great deal of analysis of where money is coming from and going to is being undertaken as the center prepares to plan for the future.
2. Ars Gratia is the big story of the month. SFAC is still continuing to encourage members to participate in the event by making art donations and take the opportunity to showcase their work in this event.
3. SFAC is currently in search of a candidate to take the positions of Treasurer and Docent Chair for next year.
4. The Facilities Committee has some work going - ADA compliance signage, STAS-hanging system on the east wall of the studio, and proposed work on lighting.
5. The proposal for the Portuguese Art show for May 2020, although incomplete, is moving forward.

New Business

Transition Meeting

The Board agreed to schedule the transition meeting on December 10, 2018 at 10:00 am. Jo said that she and Gail will decide on the actual format of the two-hour meeting. She also encouraged outgoing Board members to prepare in advance documents or anything they need to transfer to their incoming counterparts for a smooth transition.

Topics for Small Group Discussion at General Meeting

Gail Jones showed the printed questions for the group discussion. Jo Kopp asked for volunteers to facilitate discussion in small groups.

YouTube video(s) instruction for framing and creating name-plates

This item was tabled.

Request to change job description of SFAC Liaison

SFAC, through WASH Liaison Rebecca Jagers, requested to amend the job description of the SFAC Liaison. The board members were provided with a copy of the proposal for review. A discussion followed - during which Jo Kopp pointed out that the WASH Policy and Procedures already covers the job description being proposed without being prescriptive. In the end, the board agreed that an amendment to the existing SFAC Liaison Job Description was not necessary at this time.

Executive Board Proposal

In view of the absence of a President for 2019, Ralph Wilson, Program Chair, moved to accept his proposal to form an ad hoc Executive Committee as described below:

“An Ad Hoc Executive Committee shall consist of five Board members selected by the Board, who will meet for an hour the fourth week of the month by Internet or telephone conference. The members shall include the First Vice President, and four other Board members selected for their experience in WASH and by their abilities. The Executive Committee shall be empowered to act for the Board when necessary, subject to later review by the Board. This Executive Committee shall be dissolved at the end of 2019, or when a President is elected, whichever occurs earlier.”

The motion was seconded by Trina Drotar. No vote was called for. The proposal was opened up for discussion. Helen Lewis asked the difference between the Board of Directors and the proposed ad hoc executive committee. She said that the formation of the ad hoc committee, based on the described way of selection, might appear as separating the elite from the ordinary members of the Board of Directors. She suggested that the Vice Presidents (Program Chair, Membership Chair, and Show Chair) should make up the executive committee. However, Ralph Wilson asserted that it has to be made of five members. Gail Jones further pointed out that

there is no 2019 Show Chair at this point – which means that there are only two vice presidents lined up for next year.

Ralph Wilson asked the Board for volunteers for the Executive committee. The following members volunteered: Thomas Adams; Sandra Mele; Gail Jones; Jo Kopp; and Sue Davis. Ralph Wilson moved to include the named members to the Ad Hoc Executive Committee; seconded by Helen Lewis. Gail Jones called for a vote. The motion was carried.

OLD BUSINESS

Board Insurance

Jo reported that things are moving forward in gathering necessary information related to the idea of acquiring an insurance policy for the WASH Board.

Instagram

This item will be tabled until next year.

Nomination Committee

Gail provided a current copy of the nominations and reported that Phyllis Brady will not be joining the 2019 Show Committee, but will be joining the Workshop Committee. Helen Plenert has volunteered for Facebook/Instagram.

Revision of Expenditure Reimbursement Form

This item was deferred to our new Treasurer, Ed Bostley. Gail and Jo will discuss further with him.

Lending Library

This item was skipped

Video Equipment Training

The training is scheduled for tomorrow, November 13, 2018 at 6:30 pm. This will be attended by three members: Sue Davis; Pam Lowney; and Jo Kopp

REPORTS

Membership

Arleen Schaller had nothing new to report.

Newsletter

Thomas Adams announced that materials are due on December 3, 2018 for the January-February Issue.

Program

Ralph Wilson said that Diane Tharp is lining up Jerianne Van Dijk for March.

Workshop

Kari Bauer indicated that artists are lined up for 2019.

Show Committee

Trina Drotar reported that she has updated all binders that pertain to show committee - both electronic and paper. All documents are organized and ready for the 2019 Show Committee.

Scholarship

Sandra Mele had nothing to report at this time.

Webmaster

Gail Jones had nothing to report at this time.

Graphics Committee

Gail Jones announced the dissolution of the Graphics Committee. The logo is done.

SFAC subcommittee on action recommendations for Misfit Report

Jo Kopp reported that the committee presented a mission statement which will appear as a blurb that pops up when opening the SFAC website. Also, they talked about a future joint meeting of the different clubs which might be announced later.

The meeting was adjourned at 1:00 PM

Submitted by Helen Lewis, Secretary