

WASH BOARD MEETING MINUTES

October 8, 2018

5:00 p.m.

In SFAC Gallery 3

The meeting was called to order at 5:00 p.m. by Gail Jones, Co-President.

Attendance

Present:

Jo Kopp, Co-President
Gail Jones, Co-President
Thomas Adams, Newsletter Chair
Ralph Wilson, Program Committee Chair
Arleen Schaller, Membership Chair
Kari Bauer, Program Committee Co-Chair
Sue Davis, Program Committee Co-Chair
Pam Lowney, Treasurer
Rebecca Jagers, SFAC Liaison
Skip Batchelder

Absent:

Sandra Nelson, Scholarship Chair
Trina Drotar, Show Committee Chair
Diane Tharp, Program Committee Member
Helen Lewis, Secretary

Minutes

No corrections to the September 2018 board meeting minutes were identified. Kari Bauer raised the motion to approve the minutes as submitted; seconded by Arleen Schaller. The motion was unanimously carried.

Treasurer's Report

Pam Lowney presented the September treasurer's report. Income for September was \$347.50; expenses were \$4,360; and the balance was \$12,909.38. Some minor corrections were brought up and agreed to.

The treasurer's report was approved as corrected.

Liaison Report

Rebecca Jagers summarized the SFAC Liaison report. SFAC held their board meeting on Monday, October 1, 2018.

1. SFAC is doing well financially. There has been reduced income because there was no children's program this summer or a Christmas fair.
2. Sierra Pastel Society is folding.
3. There continues to be discussion on a Portuguese artists show. These are big name artists. This show would be on par with the AWS show.

New Business

1. Gail Jones reported there is a sign up now in effect for AV equipment training. Up till now Gail has been doing most of the AV set ups. AV set ups are done at general meetings, workshops, and special events. Plus, we should have an AV coordinator to assure there is AV support at these events. Sue Davis, Jo Kopp, Ralph Wilson, and Kari Bauer Pam Lowney expressed interest. Gail said an AV sign up sheet will be passed around at the general meeting. Gail said proper AV set up requires some knowledge of the equipment, so training is necessary.
2. Jo Kopp introduced the idea of board insurance. This insurance indemnifies the Board and individuals on the Board. NCA has board insurance. We may already be covered by some kind of insurance that SFAC has purchased. If we are not covered, we should know what kind of insurance is offered and how much it costs. Joe will do some further research on this.
3. Skip Batchelder presented the new membership brochure he had been working on. It has the new logo and improved layout. Most of the text is the same as the old brochure. Different versions were passed around. Some corrections to text were suggested. Ralph Wilson moved to accept the brochure as corrected. Pam Lowney seconded. The motion passed.

Old Business

Instagram

This item was tabled until a social media Admin is named.

Nominations Committee

The 2019 WASH Board Ballot was a hand out at the meeting. All positions are filled, with the exception of president. Gail Jones said she and Jo Kopp phoned all possible members about being President, or co-President, but no one stepped forward. She encouraged Board members to ask anyone they think could possibly be interested.

Gail Jones has submitted a resignation letter effective December 31, 2018.

Ralph Wilson noted that as Program Chair his duty is to be Vice President. He would chair meetings in this capacity, but cannot troubleshoot problems or resolve controversies that might arise. In the event the President position goes unfilled, the Board would be responsible for performing the duties of the position. Further discussion was tabled until next meeting.

Outreach to California Watercolor Association

Jo Kopp, Gail Jones, Helen Lewis and Sue Davis attended a meeting with California Watercolor Association (CWA) on September 19, 2018 in Walnut Creek. Our representatives and CWA agreed to share promotions of each other's programs and workshops. Gail Jones said we can use the WASH Facebook page to promote CWA workshops. Sue Davis said the two groups could share artists contracted for workshops. There could be efficiencies with this arrangement.

Jo Kopp said CWA had a library of instructional videos (such as DVDs) and old watercolor magazines. CWA collects old magazines from members, and sells them for a small price. There was general agreement that a lending library is something positive that WASH could do. Skip Batchelder volunteered to start up and organize a library. Thomas Adams said he would post a note in the November-December newsletter, so that members could start donating items.

Revision of Expenditure Reimbursement Form

Gail Jones tabled this until the new treasurer, Ed Bostley, assumes his duties.

Reports

Membership

Arleen Schaller reported 148 registered members as of this month. SFAC is preparing membership forms for 2019.

Program

Ralph Wilson reported that Diane Tharp is working on getting a presenter for the March general meeting.

Newsletter

Thomas Adams reported that a draft November-December issue is out for review. It will be finalized in the next few days.

Workshops

Sue Davis reported that the Michael Holter workshop was a success. Attendance was close to capacity. Although there were extra costs because Mr. Holter had to come from out of state, the workshop turned a profit of \$2,338.

Webmaster

Gail Jones said she is still working on the new internet authoring software.

Misfit Report

Jo Kopp reported that the SFAC subcommittee to institute recommendations from the Misfit Report held a meeting. The subcommittee spent most of their time developing an understanding of the roles and responsibilities of all the groups and clubs in relation to SFAC. The next meeting will be to prioritize recommendations.

Policy and Procedures Manual Revisions

The Board briefly discussed revisions to Membership Chair and Program Chair. Gail Jones brought up the possibility of an extra meeting to discuss those parts of the manual that have not been covered, as there has not been enough time to do this at the Board meetings.

The meeting was adjourned at 6:30 PM

Submitted by Thomas Adams, substitute Secretary