



Watercolor Artists Of Sacramento Horizons

WASH BOARD MEETING MINUTES

January 14, 2019

11:30 AM

In SFAC Gallery 3

The first Board Meeting of 2019 was called to order at 11:30 AM by Ralph Wilson, Program Chair/Interim President.

Attendance

Present:

Ed Bostley, Treasurer
Jo Kopp, Past President
Gail Jones, Past President
Ralph Wilson, Program Chair/Interim President
Wyleta McDaniel, Show Committee Member
Kari Bauer, Workshop Committee Co-Chair
Sandra Mele, Scholarship Chair
Carol Girard, Show Committee Member
Thomas Adams, Newsletter Chair
Arleen Schaller, Membership Chair
AlysLynn Lemke, Show Committee Chair
Nancy Wedick, SFAC Liaison
Peter Rodger, Show Committee Member
Charlie Green, Show Committee Member
Joni Tarver, Workshop Committee Member
Sally Bostley, Member
Helen Lewis, Secretary

Absent:

Sue Davis, Workshop Committee Co-Chair
Diane Tharp, Program Committee Member

Minutes

Minutes of the November 12, 2018 Board Meeting were approved by members via email on December 12, 2018. This process was used to facilitate a timely transfer of responsibilities from the outgoing to the incoming 2019 Treasurer. Copies of the minutes were made available for the Board for further review. No further comments were made hence, no action was taken with regards to the minutes during this meeting.

Reports and Related Business

Interim President's Thoughts

Ralph Wilson, Program Chairman (currently acting-President) said that he wants his new title to be Interim President. He made it clear that he will hold this post to make sure that WASH will continue to function but will not initiate new projects this year. He pointed out some changes he wants to see such as having more Board members in the front during the general meetings. The Ad Hoc Committee will continue to do a conference call once a month approximately two weeks before the Board meeting.

Treasurer's Report

There were four items presented, discussed and acted upon:

1. Financial Status

Edward Bostley, Treasurer, delivered the first financial status report of the year as follows:

As of December 31, 2018, the income for the month is \$800.00 which reflects the 32 members who joined early for 2019 during the last quarter of 2018.

The expense for the month is \$70.00 for the rental of the studio for the Transition Meeting.

The income exceeded the expense by \$730.00 and, with the carryover from November of \$18,301.42, the balance is \$19,031.42.

As of December 31, 2018, the funds in the Art Scholarship account are \$1,199.35.

The Year End Income for 2018 is \$21,029.22 which is the amount to be reported to the IRS and the FTB to justify the WASH organization as "Non-profit." The major contributors to this income are the three workshops contributing \$12,955.00; the Spring and Fall shows contributing \$3,586.92, and the membership fees contributing \$3,175.00.

The expense for the year is \$15,447.48. Some of the major contributors to this amount included studio/gallery rentals, demonstrator fees, instructor fees, show awards, and the student art scholarship program.

The income for the year was in excess of expenses for a profit of \$5,581.74 and, with the carryover from 2017 of \$13,449.68 leaves a balance for the year of \$19,031.42 which is the carryover to 2019.

A discussion followed. Ralph Wilson asked if the organization could increase spending considering that there was some money accumulated from the previous year. In response, Gail

Jones, Past President said that she recommends accumulating enough funds to have a comfortable buffer in the WASH account and to keep in mind that while the Workshop Committee is scheduling multi day workshops that they may choose to go back to fewer workshops of shorter length. Furthermore, Jo Kopp informed the Board that the scholarship funds prior to 2018 were often short. Hence there is a need to leave more money in the bank beyond the projected budget to accommodate basic expenditures when giving is not sufficient.

Then Gail Jones moved to accept the Treasurer's Report, seconded by Thomas Adams. The motion was carried unanimously.

2. New Signature on Bank Account

Due to the absence of a full-fledged WASH President, and following the bank's process of establishing checks and balances for organizations, Ed Bostley moved that:

"Having been informed by the bank official that the bank recognizes only the president and secretary of a business or organization as officers with authority, it is necessary that Helen Lewis, duly elected secretary of WASH, have her name and signature attached to the WASH account held at the Chase Bank. It is also necessary that Edward Bostley, currently recognized by Chase Bank as the secretary on the WASH account but duly elected as the treasurer of WASH, be reclassified as treasurer on the WASH account held at the Chase Bank."

The motion was seconded by Jo Kopp, Past President.

3. Transfer of Fund to Scholarship Program

Gail Jones reported to the Board that Jan Miskulin decided to give back to WASH the check of \$150.00 for her services during the last general meeting/demonstration of 2018. Gail Jones moved that the aforementioned amount be designated to the scholarship fund as requested by Jan. The motion was seconded by Arleen Schaller. The motion was unanimously carried.

4. Approval of the 2019 Budget

Gail Jones presented and explained the 2019 Budget Proposal. Ed Bostley moved to accept the Budget for 2019, seconded by Kari Bauer. The motion was carried unanimously.

Liaison Report

Nany Wedick reported that the January SFAC Meeting focused mainly on the orientation of new members of the Board. She relayed the message that SFAC is in need of volunteers from WASH to help develop and confirm policies for the center.

Membership

Arleen Schaller, Membership Chair, reported that as of January 6, 2019 there are 62 registered members and two of those are new to the club.

Newsletter

Thomas Adams, Newsletter Chair, announced that materials for the March-April Issue are due on February 3, 2019.

Workshops

Kari Bauer, Workshops Co-Chair, reported on the status of the Current workshop signups as follows: Telagio Baptista - 6; Michael Reardon – 27; Bev Jozwiak – 29.

There was a discussion to clarify details of the Ted Nuttall workshop. In the end it was decided by a unanimous show of hands that Ted Nuttall will give a demonstration and a four-day workshop. The \$500 demonstration fee will come from the Program budget.

No update made regarding Dongfeng Li, a potential Guest Artist in 2020.

Program

There was no report made during the meeting.

Show Committee

AlysLynn Lemke, Show Chair, reported that 85-90 letters of solicitation have been sent and donations have started to come in. The prospectus for the membership show is in process; Dan Petersen will be the Juror. She also announced that David Lobenberg will be the judge of awards for the open show in September.

Scholarship

Sandra Mele, Scholarship Chair, reported that letters and emails were already sent out to high schools and colleges in the area. Application online is now open.

Webmaster

Gail Jones said that she has started the process of converting the website platform over to WordPress.

New Business

Membership Committee, outreach to new members

Ed Bostley moved to authorize Rebecca Jagers to form a membership committee, seconded by Peter Rodgers. The motion was carried.

Graphics Subcommittee (WASH Graphic Standards)

This item was skipped during the meeting.

Interactive Session (November 2018) feedback/results

Jo Kopp furnished the Board with a written summary of the results of the interactive session that took place in November 2018 during the WASH General Meeting. It was meant to solicit opinions and suggestions from members to aid planning for future changes in schedule, demonstrations and workshop topics, and artists WASH may invite to teach.

All Board Meeting, January 21, 2019, at 10 am at SFAC, Flanagan Report, Sacramento Fine Arts subcommittee on action recommendations from Misfit Report

Jo Kopp explained the importance of the All-Board Meeting to the Board. The purpose of the meeting, she said, is not only to approve the necessary changes for a better branding of the center but more importantly to assure that all the clubs through the Board members have a unified understanding about SFAC, its goals and what it represents in the community. SFAC members need to have a cohesive story to tell the world. She then asked volunteers to attend the meeting.

Old Business

Board Insurance

Jo Kopp said that this is in process.

Instagram

No report was made regarding this item.

Outreach to other art groups follow-up next steps

This item was tabled.

Policy and Procedure Manual Revisions

Gail Jones encouraged the Board once more to review the draft and email comments to her. The Policy and Procedure Manual will be up for ratification during the February Board Meeting.

The meeting was adjourned at 12:40 PM.

Submitted by Helen Lewis, Secretary