



sacramento
fine arts center

Sacramento Fine Arts Center Holiday Artisan Fair

Saturday, December 2, and Sunday, December 3, 2017, 10:00 AM to 5:00 PM

The Annual Artisan Fair will be a two-day event in December. Sacramento Fine Arts Center (SFAC) will work to bring its members and the public to this fun event and holiday shopping opportunity.

Artists will have a priority showing in Galleries 1, 2, 3 and the Studio.

Food will be available in the kitchen free of charge for vendors. Orangevale Construction will offer a Coffee and Cookie Bar for shoppers. Holiday music will play. The gift shop will be open all day.

Cost:

2-DAYS – \$75.00 for one 8' x 8' space. All spaces are the same size, will include gallery-provided chairs, maximum of two chairs per space.

Eligibility:

The work of each Artist will be juried into the show. The Artist will be notified with a welcome letter of acceptance. No resale items or product distributors will be allowed to participate, nor will this type of product be sold during the fair. SFAC reserves the right to decline or remove any work that does not conform to this standard.

Rules of Entry:

ALL EXHIBITOR'S WORK MUST BE ORIGINAL AND HANDMADE. Any item that could be used for food must be labeled, "Lead free and may be used for food," and of course must *be* lead free.

1. Each new exhibitor will submit a photo(s), by email to the show chair with entry form for consideration of acceptance, or bring samples to the show chair at the Arts Center.
2. Exhibitors will be responsible for the set-up and tear down of their space. Exhibitors will be responsible for all sales, collections, sales tax and insurance.
3. Exhibitors will keep their space open for business during the posted Artisan Fair hours.
4. There are a limited number of electrical outlets available at a first come/first served request.
5. All exhibitors requiring electricity for display must abide by Fire Marshall rules of public safety, that is, use a power strip. NO FIRE is allowed to display candles or any other item(s).
6. No set-up of sales space is allowed before Saturday, December 2 at 8:30 AM.
9. *All exhibitors must submit a copy of their current retail sales tax permit with their application and payment. Call BOE for a one-day permit 1-800-400-7115.
10. SFAC will not be responsible for any broken, lost or stolen items. All vendors must be responsible for their own insurance.

Payment:

Full payment must accompany application. Checks to be made payable to SFAC. Visa or Mastercard accepted. PayPal invoice sent by request. Cash to be paid in person at SFAC office during regular hours.

Timeline:

1. Space is available on a first-come/first-served basis to those who have been invited and have submitted* an entry form and payment.
2. November 1: Final spaces assigned.
3. December 2: Exhibit space set-up and check-in from 8:30 AM to 9:30 AM.
4. Exhibitors will keep space open for sales during the Artisan Show hours 10 AM to 5 PM.
5. December 3: 5:00-6:30 PM break down, clean up and removal of all exhibit items.

Questions:

Peggy Colombo, Show Chair, 916.217.1750, peggycolombo1@gmail.com



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ENTRY FORM ~ Please Print:

Business Name _____

Name _____

Address _____

Phone (____) _____ Cell (____) _____ E-mail _____

Retail Sales Tax ID#: _____ **Copy Attached**

Brief list of items to be sold:

Check preferred space rental:

2-DAYS – \$75.00 for one 8' x 8' space. Chair(s)

Vendors table(s) and display(s) must fit within their 8' x 8' space. No exceptions, please.

\$_____ Total amount due with signed form. Paid by check, cash, credit/debt card or PayPal.

Signed by Exhibitor: _____

The Members of the Sacramento Fine Arts Center thank you in advance for your interest in participating in The SFAC Holiday Artisans Fair.

Sacramento Fine Arts Center, 5330 – B Gibbons Drive, Carmichael, CA 95608
sfac@sacfinearts.org ~ 916.971.3713

Space Assignment: _____ Paid/Receipt #: _____ Date: _____